

## 2 DAYS ESSENTIAL MANAGEMENT SKILLS: ENHANCING EMPLOYEES ENGAGEMENT IN A RAPID CHANGING WORLD

### INTRODUCTION

In today's world, change is so rapid and constant and the complexity of demands on us increases. Consequently, we may have multiple transitions going on at the same time, at home and workplace. Going through transitions, takes energy and causes both physical and emotional stresses. At workplace, organizational changes can be Change of Leadership, Restructuring, Outsourcing, Workforce reduction etc. It is critical for both individual employees and management to learn to manage effectively their process of change/transition, and when both are better equipped personally and professionally to adapt quickly and effectively to constant change, it will maintain a high level of engagement and productivity at the workplace.

### BENEFITS FROM THE COURSE

1. Increase understanding of the impact of organizational changes on self/manager & other employees.
2. Identifying behaviors and reactions by employees when facing change and transition.
3. Understanding the level of their engagement/"psychological contract".
4. Enhancing managers' skills to effectively manage employees going through change and transition.

### CONTENT OUTLINE

1. Understanding changes and transition.
2. Employees' reactions, engagement / "Psychological Contracts" with organization.
3. Leadership behaviours and skills in managing change and transition.

### WHO SHOULD ATTEND

HR Professionals, Managers, Supervisors and Team Leaders who want to improve their people management skills.  
Maximum 25 participants per workshop.

**HRDF Claimable  
Under SBL Scheme**

For further information, kindly contact us at 03-8063 8981/ 016-227 1375.